

Remote Online Notary Public (VA)

901ers, Inc., is seeking an organized and detail-oriented notary to join its team and provide essential notarization services for its Electronic Notary Platform, www.Notaryberry.com.

Notaryberry is a revolutionary remote online notarization service designed to make document verification secure and efficient for everyone, from individuals to large organizations, throughout the United States and the world.

Through joining Notaryberry as a remote online notary public, you will not only provide traditional notarization services, using the cutting edge online notarization platform, but also have an opportunity to participate in or potentially lead the project as a key contributor, such as improvement of platform work flow, coordination of networking events with other notaries, planning and execution of marketing projects, and other projects related to Notaryberry.com. Please submit your application to jlim@901ers.com

Qualifications/Requirements

- Active Electronic Notary Public Commission pursuant to Virginia state law.
- Provide inputs, advices and recommendations to improve the user experiences with our Electronic Notary Platform
- Network actively with other notaries both in-person and by-online to market the Electronic Notary Platform
- Organize, propose, and lead the marketing campaigns, on and offline, for our Electronic Notary Platform
- Strong attention to detail and organizational skills.
- Ability to work independently.
- Ensure compliance with all applicable state regulations.
- Handle sensitive information with confidentiality and integrity.

Job Type

- Part-Time (18 Hours per week)

Compensation

- \$15.00 -\$25.00 per hour (Commensurate with Qualifications)

Documents:

- CV and cover letter
- Notary Commission Information
- Two references required. (Name, relationship, phone number)